

Emily Moser

Advertising and Public Relations

Contact Info

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Work

- 2013
–
Present
- The Egg & I | Kearney, Ne**
Waitress
Job duties include: Customer Service, teamwork and collaboration, daily maintenance and side work duties, handling monetary transactions
- 2012
–
(Summer)
- Commercial Resins**
Pipe Tallier
Job duties include: Inventory control and management, daily maintenance, inspected cargo for damage or safety issues, loaded and unloaded cargo
- 2011
–
(Summer)
- Panhandle Mental Health Services**
Office Administrator
Job duties include: Appointment scheduling, telephone operator, filing and clerical work, patient information and record keeping

Education

- 2013-Present
- University of Nebraska at Kearney**
Expected Graduation: May 2015
Major: Advertising and Public Relations
Minor: Marketing
- 2011-2012
- Doane College**
Areas of study: General studies and marketing

Skills

Adobe Photoshop & InDesign	■■■■■■■■■■■
Computer Skills	■■■■■■■■■■■
Time Management	■■■■■■■■■■■
Meeting Deadlines	■■■■■■■■■■■
Creative Expression	■■■■■■■■■■■
Critical Thinking	■■■■■■■■■■■
Microsoft Programs	■■■■■■■■■■■
Interpreting Information	■■■■■■■■■■■

Reference

Dr. Christina Jackson, APR

University of Nebraska at Kearney
Public Relations Strategy Professor
(308) 865-8639

Ching-Shan Jiang (Alex)

University of Nebraska at Kearney
Advisor/ Assistant Professor
(308) 865-8736

Val Glaser

The Egg & I
General Manager
(308) 455-1100